



JOB POSTING
- Arena Canteen Sales Person -

The Frontenac Community Arena is seeking applicants for the following position:

PARTICULARS OF THE POSITION

Position Title: Arena Canteen Sales Person
Position Status: Seasonal Employment (Mid-September-Mid March)
Hours of Work: Hours vary (evenings and weekends)
Rate of Pay: Minimum wage + 4% in lieu of vacation.

POSITION SUMMARY:

Under the direction of the Administrative Assistant/Cleaner or Arena Manager, the Arena Canteen Sales Person is responsible for preparing, serving and the sale of food in the Arena canteen. The incumbent must provide excellent customer service to all patrons.

Typical Duties & Responsibilities include but are not limited to:

- Preparing and serving food and nonalcoholic drinks
- Receiving cash payments and making change
- Inventory tracking
- Opening and closing of the canteen as per arena process; including maintaining a cash float and completing required paperwork
- completing all cleaning procedures
- Follow safe food handling guidelines

Physical Demands of Work:

Consists of light to moderate lifting under 10 kg

Preferred Qualifications:

- Grade 12 or equivalent.
- Exceptional customer service
- Ability to work independently and follow set procedures.
- Ability to work efficiently and effectively while serving multiple patrons.
- Food handling certification an asset.
- Cash handling experience is an asset.